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LUND UNIVERSITY

Department of Political Science

Leave of Absence Request Form

Master of Science (Two Years) in Welfare Policies and Management

Master of Science (Two Years) in European Affairs

Spring Autumn

Name:	<input type="text"/>
National registration number:	<input type="text"/>
Phone:	<input type="text"/>
E-mail:	<input type="text"/>
Programme start:	Autumn: <input type="text"/>

Reason for leave:

<input type="text"/>
<input type="text"/>

Instruction:

Before seeking a Leave of Absence the student must make an appointment to visit Lina Mann at the Department of Political Science. Leave of absence must be requested at least three weeks before the intended period of absence.

A place in the course/courses can only be guaranteed if the student re-apply for admission. The student should contact the Student Counsellor for re-application no later than April 1 for autumn term or October 1 for spring term.

If the student do not comply with the conditions of the requested Leave of Absence, the student will lose the right to continue the programme and will only be offered a place in the programme in case of vacancies.

I understand the consequences of this application and accept responsibility to ensure my future enrolment in the programme.

Date: _____ Signature: _____

Department notes. Application approved: Yes: No:

The student can re-apply: _____ Reported in Ladok: _____

Director of Studies: _____
Jakob Gustavsson